

The Draft Tamil Nadu State Mental Healthcare Regulations, 2026 as approved by the Tamil Nadu State Mental Health Authority Meeting held on 10.12.2025 is presented herewith for the public to give their suggestion and objections if any on or before 30.04.2026 either by email to tnsmdha@gmail.com or by post to address Chief Executive Officer, Tamil Nadu State Mental Health Authority, IMH campus, Medavakkam Tank Road, Kilpauk, Chennai - 600 010.

Draft Tamil Nadu State Mental Healthcare Regulations, 2026

In exercise of the powers conferred sub-section (1) of section 123 of Mental Healthcare Act, 2017 (Central Act 10 of 2017), Tamil Nadu State Mental Health Authority hereby makes the following Regulations, namely

CHAPTER – I

1. Short title, extent, and commencement: –

These regulations may be called the “Tamil Nadu State Mental Healthcare Regulations, 2026”.

2. Definitions: –

(1) In these rules, unless the context otherwise requires, –

- (a) “Act” means the Mental Healthcare Act, 2017 (10 of 2017);
- (b) “Form” means a Form appended to these regulations.
- (c) “Section” means section of the Act.
- (d) “Schedule” means the Schedule appended to these regulations.
- (e) “State Authority” means Tamil Nadu State Mental Health Authority constituted under Section 45 of the Act.
- (f) “Sheltered accommodation” means a safe and secure accommodation option for persons with mental illness, who want to live and manage their affairs independently, but need occasional help and support.
- (g) “Supported accommodation” means a living arrangement whereby a person, in need of support, who has a rented or ownership accommodation, but has no live-in caregiver, gets domiciliary care and a range of support services from a caregiver of an agency to help him live independently and safely in the privacy of his home.

CHAPTER – II

Tamil Nadu State Mental Health Authority

3. Meetings of the State Authority: –

(1) The meetings of the Tamil Nadu State Mental Health Authority shall ordinarily be held at the headquarters of the State Authority on such dates and time as the chairperson may fix.

(2) A notice calling for a meeting of the Authority specifying the place, date, and

time of the meeting shall be served upon every member of the Authority not less than 15 days in the case of annual meeting and 10 days in the case of other meetings, before the day of the meeting.

(3) The first meeting of the Authority to be held in any calendar year shall be the annual meeting for that year.

(4) The Chief Executive officer shall prepare and circulate to the members along with the notice of the meeting, an agenda for such meeting listing the business to be transacted.

(5) A member who wishes to move any motion not included in the agenda shall give notice thereof to the Chief Executive Officer not less than seven days before the date fixed for the meeting.

(6) A member may join the meeting using tele-video conferencing during the specified time, if arranged by the State Authority. The members attending the video-tele-conference shall have equal rights and responsibility like the members attending the meeting physically. The members attending the meeting through video-tele-conference shall constitute the quorum.

(7) The Chairperson of Tamil Nadu State Mental Health Authority may call a special meeting at any time to deal with an urgent matter.

(8) The Chairperson may call a special meeting if he/she receives a requisition in writing signed by not less than one third of the members, stating the purpose for which they desire the meeting to be called.

(9) One-third of the total members of the State Authority shall form the quorum for the meeting.

(10) If the quorum is not present at the time of the meeting, the chairperson may adjourn the meeting for half an hour. If the quorum is still not present after half an hour, the meeting may start as if the quorum is present.

(11) All the decisions in the meeting shall be taken unanimously and if there is no unanimity then by a majority voice vote.

(12) The proceedings of the meeting shall be written as minutes and a record kept in a separate book to be signed by the Presiding Officer.

(13) Any business which may be necessary for the Authority to transact may be carried out by circulation among all members and any resolution so circulated and approved by a majority of members, shall be valid and binding as if such resolution had been passed at the meeting of the Authority.

(14) The Chief Executive Officer shall forward copies of the proceedings of the Authority to the State Government.

CHAPTER – III

Terms and Conditions of Service of Officers and Employees of the State Authority

4. A. Chief Executive Officer: –

- (1) There shall be a post of Chief Executive Officer, having a Post-Graduate Degree or Diploma in Psychiatry as recognized by National Medical Commission Act, 2019, under subsection 1 of section 52

- (2) The Chief Executive Officer shall be not below the Rank of Associate Professor in Psychiatry / Senior Civil Surgeon, with ten years of experience in the Tamil Nadu Medical Service in the field of Psychiatry.
- (3) He / She shall be the Registering Authority of the State Authority.
- (4) Mode of Selection of Chief Executive Officer – willingness for the post of Chief Executive Officer should be obtained from Medical Officers in Tamil Nadu Medical Services with Qualification and Experience as specified in Regulation 4.A. (1) and 4.A. (2), will be selected and recommended by a Selection Committee consisting of Principal Secretary, Health and Family Welfare Department as the Chairperson, Director of Medical Education and Director of Medical and Rural Health Services as members.
- (5) The service of the Chief Executive Officer is on deputation on Foreign Service under Fundamental Rules 110 of the Tamil Nadu Government.
- (6) The Chief Executive Officer will hold the office for a term of three years and the Selection Procedure as in Regulation 4 (4) must be done every three years. The Chief Executive Officer is eligible for reappointment, and he / she shall not hold office after he / she has attained the age of superannuation.
- (7) He/she shall execute the decisions of the Authority and carry out its directions relating to implementation of such decisions in the day-to-day performance of his duties. He/she shall be directly responsible for the function and mandate of the Authority.
- (8) The Chairperson of the State Authority shall have administrative control over the Chief Executive Officer and disciplinary proceedings on Chief Executive Officer shall be referred to the Parent Department.

B. Officers and other employees: –

- (1) The State Authority, with the approval of the State Government, appointed such officers and other employees under sub-section (2) of section 52, as deemed necessary to fulfill the obligations of the Act
- (2)
 - (i) Administrative Officer: The post of Administrative Officer shall be filled up by deputation on Foreign Service under Fundamental Rules 110 of the Tamil Nadu Government from the Administrative Departments of Health and Family Welfare Department in the cadre of Administrative Officer, under Tamil Nadu General Services or shall be filled up on contract basis from the retired personnel not below the rank of Administrative Officer from the Tamil Nadu Government Service preferably from Health and Family Welfare Department.
 - (ii) Assistant: Shall be filled up by deputation on Foreign Service under Fundamental Rule 110 of the Tamil Nadu Government, from the Government Departments or shall be filled up on contract basis with educational qualification of a pass in any Degree from a Recognized University with Technical Qualification in Computer Applications.
 - (iii) Data Entry Operator: Shall be appointed on contract basis with educational qualification: 10th Pass + Typing and Computer Knowledge.

- (iv) Office Assistant: Shall be appointed on contract basis with educational qualification Pass in Eighth Standard.
- (3) All the officers and other employees of the authority appointed shall be responsible to the Chief Executive Officer and shall act according to his/her instructions.
- (4) Chief Executive Officer may grant one day casual leave per month to the employees of the Authority.

CHAPTER – IV

Mental Health Establishments (MHE)

5. Minimum quality Standards of Mental Health services: –

All mental health establishments (MHE) shall follow the minimum standards of facilities and services as provided in the schedule, under clause (a) of sub- section (4) of Section 65 of the Act.

6. The minimum qualifications for personnel engaged in mental health Establishment: –

Mental Health Professional as per the Act, Section 2 (1) Clause (i), (ii), (iii).

Psychiatrist: Post-Graduate Degree or Diploma in Psychiatry as recognized by National Medical Commission Act, 2019.

Doctor: M.B.B.S., Degree

Clinical Psychologist: M.Phil., in Clinical Psychology or equivalent degree from a recognized University and registered with Rehabilitation Council of India.

Psychiatric Social Worker: Postgraduate Degree in Master of Social Work from a Recognized University.

Nurse: A Diploma in Nursing / B.Sc., Nursing with Registration in Nursing Council of India.

7. Maintenance of records: –

(1) Mental Health Establishments shall keep a basic Medical Record as in Form-I and Admission and Discharge Register as in Form-II. Individual case sheets must be maintained for individual patients.

(2) Records so maintained shall be shown to the Authority at the time of the audit or when requested by the Mental Health Review Boards/Authority.

8. Application to be made by the mental health establishment for Permanent Registration: –

(1) Every mental health establishment in a State, except the mental health establishment under the control of the Central Government, shall be registered with the State Authority.

(2) Every mental health establishment referred to in sub-rule (1) shall apply for permanent registration to the State Authority in Form-III, containing details as specified therein, along with a fee of Rupees Twenty Thousand by way of a demand draft drawn in favor of the Chief Executive Officer of Tamil Nadu State Mental Health Authority payable at Chennai.

9. **Manner of submitting evidence:** – A mental health establishment while applying for permanent registration with the Authority shall enclose therewith details regarding Standard-wise compliance as per Schedule with documentary evidence and camera Pictures in support of the claim.
10. **Filing of Objections against Grant of Permanent Registration to a Mental Health Establishment:** –
- (1) Any objection against grant of permanent registration to a mental health establishment may be filed by any individual or organization in response to public notice within a period of thirty days from the date of issue of such notice in Form-IV.
- (2) The manner of filing objections: In response to a public notice issued by the Authority regarding grant of permanent registration to a mental health establishment, an individual or a body may file an objection with valid reasons, against grant of permanent registration to a mental health establishment within a period of thirty days from the date of issue of such notice.
11. **Grant of Permanent Registration to a Mental Health Establishment:** –
- (1) The State Authority shall, on being satisfied that the mental health establishment fulfills all the requirements as specified in sections 66, grant to such mental health establishment, a permanent registration certificate in Form-V.
- (2) Issue of duplicate certificate: – Where a certificate of registration granted to a mental health establishment is destroyed, lost, mutilated, or damaged, the State Authority may issue a duplicate certificate on an application made by such establishment along with a fee of rupees two thousand by way of a demand draft drawn in favor of Chief Executive Officer of State Mental Health Authority payable at Chennai.

CHAPTER – V

Register of Mental Health Professionals

12. (1) State Authority shall maintain a register of practicing mental health professionals in the state, in digital form which will contain their names, professional qualifications, and contact details. The list will be available on the Authority's website and shall be updated every month.
- (2) All the existing mental health professionals in the State shall get registered with the State Authority under clause (d) of Sub-section (1) of Section 55, by applying in Form-VI accompanied with details called for therein along with a fee of Rs.500/- by way of a Demand Draft drawn in favor of Chief Executive Officer, Tamil Nadu State Mental Health Authority payable at Chennai. The Certificate of Registration will be issued in Form VII.
- (3) Every year, as on 1st January, the State Authority shall publish district-wise, a state list of Mental Health Professionals and it shall be displayed on Authority's website.

THE SCHEDULE

[See regulations 5 and 9]

Minimum Standards for Mental Health Establishments

As per the Central Mental Health Authority Notification dated 12.8.2025 F.No.V.15012/26/2025/CMHA (E) in exercise of the powers conferred by section 122 of the Act, the Central Mental Health Authority has made amendments in the Mental Healthcare (Central Mental Health Authority) Regulations 2020, as per the amendments the MHEs shall consist of the following classifications and categories as mentioned in the table below, namely:

TABLE

Serial number	Classification	Category
1	Standalone MHEs	Category A
2	Psychiatric Department of Medical Colleges	Category B
3	Psychiatric Wards of Multi-specialty Hospitals	Category C
4	Standalone De-addiction Centres	Category D
5	Centres for Psychosocial Rehabilitation	Category E

I. Common Minimum Standards (All Categories of Mental Health Establishments)

The following common minimum standards are applicable to all categories of MHEs (Category A, B, C, D, E) excluding sheltered accommodation and supported accommodation.

1. All premises shall be well maintained and have proper living conditions:

- 1.1. Each MHE to have a building of its own or leased or rented with a rental agreement.
- 1.2. MHEs should apply for fresh registration when the location is changed. The registration is location specific.
- 1.3. The building/s shall be approved by local authority for public use
- 1.4. Concrete structures should be there in living rooms
- 1.5. Structures should be seepage free.
- 1.6. Functional windows and doors shall be present in all structures.
- 1.7. Buildings with more than two floors shall have a lift with a generator back-up.
- 1.8. Sufficient ventilation and natural lighting should be there in the buildings.
- 1.9. Sufficient illumination after sunset that is appropriate for reading without causing strain to the eyes should be there.
- 1.10. Inverters are functional for emergency lights during power failures and load shedding should be there.
- 1.11. Periodic painting of doors, windows and walls, should be made

- 1.12. Information board displaying the name and category of the MHEs in both Tamil and English should be there.

2. The living conditions shall be comfortable:

- 2.1. Separate cots with mattresses, pillows, bed sheets, and blankets shall be provided.
- 2.2. Provision of mosquito repellents in sleeping areas should be provided.
- 2.3. Ratio of fans to beds should be not less than 1:4 ratios.
- 2.4. Sleeping cots shall not be placed in passages, verandas, under staircase or anywhere else except ward /dorms/rooms.
- 2.5. Hot water for baths should be available.
- 2.6. Lockable personal storage facilities for clothing and possessions shall be provided.
- 2.7. Minimum distance between two parallel beds should be 1 meter.

3. The premises shall have adequate floor space available.

- 3.1. Dormitories and wards should be separate for Women, Men, Girls and Boys.
- 3.2. A gender-neutral ward and dormitory for inpatients who don't wish to be kept in either male or female ward.
- 3.3. Door width is minimum 1.2 meters.
- 3.4. Common room should have television, newspapers, magazines and indoor games. Chairs should be provided.

4. Hygiene, cleanliness and sanitation shall be maintained:

- 4.1. Daily sweeping, swabbing and dusting of the entire premises.
- 4.2. Sanitation should be maintained in all areas including toilets and bathrooms using disinfectants.
- 4.3. Number of toilets should be at a ratio of 1:8 and bathrooms should be at the ratio of 1:10.
- 4.4. Separate toilets and bathrooms for males and females, gender neutral toilet and toilet for persons with disabilities should be there.
- 4.5. Round the clock water should be available in bathrooms and toilets.
- 4.6. Inmates' dress should be washed and changed daily.
- 4.7. Weekly change of bed linen should be there.
- 4.8. Periodic pest control should be done.
- 4.9. Articles of personal hygiene like soap, toothbrush, toothpaste, oil shall be made available to all the inpatients.
- 4.10. Female patients shall be made available with sanitary napkins.
- 4.11. Toilets for female inpatients shall have disposal facilities for sanitary napkins.
- 4.12. The bathing and toilet facilities shall allow privacy.

5. Wholesome, sumptuous and nutritive food and potable drinking water shall be provided/available in comfortable settings:

- 5.1. Well cooked, fresh, hot and hygienic food, appropriate to local food habits, shall be provided without any restriction on quantities of the food served.
- 5.2. Food should be served on dining tables with chairs.
- 5.3. No adulteration and contamination in food provisions.
- 5.4. Special meals should be served as advised for patients who have physical illness.

- 5.5. Breakfast, morning and evening tea or coffee, lunch and dinner shall be served at proper timings.
- 5.6. Food menu should be changed daily.
- 5.7. Food menu should be displayed with timetables.
- 5.8. Food should be served in a respectable and comfortable manner.
- 5.9. Safe drinking water along with provision of a water dispenser shall be provided.
- 5.10. Food safety norms should be followed, and food safety certificates should be obtained.

6. Facilities shall be provided for social, cultural, leisure and recreational activities:

- 6.1. Entertainment programs, socials and excursions shall be organized for inpatients.
- 6.2. Furnished visitors' room for families coming to meet the inpatients.
- 6.3. Facilities shall be provided for the inpatients for communication and freedom to receive visitors.

7. Human rights and dignity of the people should be respected

- 7.1. There shall not be any physical, mental, sexual abuse or violence.
- 7.2. Physical restraint to be used if it is the only means available to prevent imminent and immediate harm to the person concerned or to others and it should be approved by the Psychiatrist and the circumstances, duration of restraint shall be recorded in the case sheet and a separate register kept for the purpose.
- 7.3. The family member / nominated representative of the person shall be informed about every instance of restraint within a period of twenty-four hours.
- 7.4. Remuneration should be paid for the work given to the patients, who shall be engaged, only with consent.
- 7.5. The inpatients should have the freedom to meet their family any day during the visiting hours.
- 7.6. The inpatients should be discharged on request any time after admission to MHE as per section 86 of The Act.
- 7.7. The Centres should provide mechanism for grievance redressal.
- 7.8. Minimum Wages Act shall be followed.

8. Record Maintenance.

- 8.1. Maintain personal and treatment records of all the patients, and records in paper or electronic format shall be preserved for at least five years.
- 8.2. Patients' case histories and records shall be confidential and available only to the person/persons authorized by the State Mental Health Authority (SMHA) or by the Mental Health Review Board (MHRB) on request.
- 8.3. The following records shall be readily available.
 - 8.3.1. Admissions register.
 - 8.3.2. Nominal register of the patients.
 - 8.3.3. Treatment register (case sheet). The records shall be maintained in paper and shall be preserved for a period of five years.
 - 8.3.4. Drug register.
 - 8.3.5. Injuries register.
 - 8.3.6. Patient weight monitoring register.
 - 8.3.7. Physical restraints register.
 - 8.3.8. Absconded patients register.
 - 8.3.9. Emergency call register attended by the Psychiatrist.
 - 8.3.10. Dangerously ill / seriously ill patient register.

- 8.3.11. Attendance registers for all the staffs.
- 8.3.12. Inventory register (Stock register)
- 8.3.13. Discharge register.
- 8.3.14. Deaths register.
- 8.3.15. Visitor register.
- 8.3.16. Grievance/Feedback register.

8.4. The following documents shall be maintained in the medical records:

- 8.4.1. Patient capacity assessment report
- 8.4.2. Signed informed consent
- 8.4.3. Doctor's prescription
- 8.4.4. Medications related records

9. Fire safety, pollution control and waste management:

- 9.1. Necessary procedures shall be provided to meet fire and non-fire emergencies and safe exit of inpatients and others.
- 9.2. Directional fire exit signage shall be appropriately displayed in Tamil and English languages.
- 9.3. All fire safety measures shall be taken including fire prevention, detection, mitigation, evacuation, containment and mock drills.
- 9.4. All MHEs shall have a fire safety certificate and Sanitary certificate

10. CCTV monitoring

- 10.1. CCTV cameras should be installed in entrance, exit, shared areas, dining hall and common wards.
- 10.2. Digital video recordings of CCTV cameras should be preserved and retrievable for a minimum period of 1 month.

III. Specific Minimum Standards for Mental Health Establishments of Category A, B, and C.

11. Adequate Health Professionals shall be employed to provide proper treatment:

- 11.1. Inpatients shall be seen daily by a Psychiatrist with documentation.
- 11.2. A medical practitioner shall be available daily in the morning for four hours for examination and documentation and on call 24 hours to meet emergencies.

12. Other medical and Para-medical staff shall be engaged as per specified requirements:

- 12.1. Tie up with a local hospital shall be ensured for admitting patients if required.
- 12.2. Treatment for general health problems, including vaccinations, should be made available to service users at the facility or by referral.
- 12.3. Other Specialist doctors shall be available on call for emergency. (Gynecologist on call for women and Pediatrician for minors).

13. Equipment and articles shall be provided and used for inpatients as per requirements:

- 13.1. Medical equipment and instruments shall be commensurate with the scope of services and the number of beds.
- 13.2. Equipment and inventory shall be kept in good usable condition.

- 13.3. Sufficient sets of basic equipment consisting of blood pressure apparatus, stethoscope, weighing machine, thermometer etc. are available.
 - 13.4. Anesthesia equipment and muscles relaxants shall be provided in cases of electro-convulsive therapy in the MHE.
 - 13.5. Oxygen cylinders with flow meter shall be available.
 - 13.6. Sufficient stock of drugs, medical devices and consumables, drugs in the Essential Drugs List and psychotropic drugs shall be made available in sufficient quantity.
 - 13.7. Emergency life-saving equipment shall be always made available
14. All Category A, B, and C, MHEs should have a certification for biomedical waste management from local authorities

IV. Specific Minimum Standards for Mental Health Establishments of Category D and E, excluding sheltered accommodation and supported accommodation.

15. Admission criteria

- 15.1. All persons before being admitted to a Standalone De-addiction Centre (Category D) or Centre for psychosocial rehabilitation (Category E) should be evaluated by a psychiatrist for any necessity for acute care and the psychiatrist should recommend fitness or otherwise for admission in a Standalone De-addiction Centre or Centre for psychosocial rehabilitation in Form VIII”
- 15.2. Persons who are severely mentally ill or violent or with suicidal tendency, or persons who are severely medically ill should not be admitted in a Standalone De-addiction Centre or a Centre for psychosocial rehabilitation, and when inmates who are already admitted in a Standalone De-addiction Centre or a Centre for psychosocial rehabilitation, develops such severe mental illness or medical illness, such persons should be immediately transferred to a MHEs of Category A, or B, or C, or in a Registered Clinical establishment for medical illnesses respectively, only after improvement in the clinical condition as certified by the treating doctor, the person can be admitted/transferred in a MHE of Category D a Standalone De-addiction Centre or Category E, Centre for psychosocial rehabilitation

V. Specific Minimum Standards for Sheltered accommodation and Supported accommodation

16. One Social worker and one Attendant should visit every week, and the accommodation should have a rental agreement.

17. Human Resources requirements (Category-wise)

Staffing Norms in Ratio (Cadre-wise)							
Category of MHE	Psychiatrist	Medical Officer	Nurse*	Clinical Psychologist/ Trained Psychologist*	Psychiatric Social Worker*	Attendants	House-keeping staff
<i>Category A,</i>	1:30 Daily	1:30 Daily	Nurse: 1:10 Round the clock	1:50 Daily	1:50 Daily	1:10 Round the clock	1:10
<i>Category B,</i>	1:30 Daily	1:30 Daily	Nurse: 1:10 Round the clock	1:50 Daily	1:50 Daily	1:10 Round the clock	1:10
<i>Category C,</i>	1:30 Daily	1:30 Daily	Nurse: 1:10 Round the clock	1:50 Optional	1:50 Optional	1:10 Round the clock	1:10
<i>Category D,</i>	Visiting Psychiatrist (at least once in a week)	Should be available twice weekly and on need basis	Nurse: 1:10 Round the clock	1:50 Daily	1:50 Daily	1:10 Round the clock	1:10
<i>Category: E (Excluding sheltered accommodation and supported accommodation.)</i>	Visiting Psychiatrist (at least once in a week)	Should be available twice weekly and on need basis	Nurse: 1:20 Round the clock	1:50 (at least once a week)	1:50 Daily ^s	1:15 Round the clock	1:10

*Provided that if no qualified mental health professionals such as clinical psychologist or psychiatric social worker or psychiatric nurse is available, then psychologist or social worker or general nurse trained in mental health services may be posted.

advice or person with mental illness absconding or others:

- t) Treatment advice at discharge:
- u) Follow-up recommendations:
- v) Signature:

FORM-II

[See regulation 7 (1)]

Admission and Discharge Register of Patients

S.No.	Name of the Patient and address	Mobile No.	Age	Sex	Hospital IP No.	Date of Admission	Provisional Diagnosis	Investigations if any	Final diagnosis	Treatment	Date of Discharge	Result Cured / Same condition / Referred / Expired	Additional information if any	Initial of the medical officer
1	2	3	4	5	6	7	8	9	10	11	12	13	14	15
1.														
2.														
3.														
4.														

The hospital shall maintain individual case sheets for the patient in Form I

**APPLICATION FOR PERMANENT REGISTRATION OF A MENTAL HEALTH
ESTABLISHMENT**

1. Name of the establishment:
2. Postal address:
3. Category:
4. Name, qualifications, and experience of the in charge of the establishment:
5. Number of beds:
6. Past/Current Registration No..... (Attach a copy)

(In case registration was under the Clinical Establishments Act, 2010 or any other law, such Registration No with a copy of Registration Certificate)

7. Services provided (provide details and evidence)

- (a) Out-patient
- (b) In-patient
- (c) Emergency
- (d) Day Care
- (e) ECT
- (f) Imaging
- (g) Psychological testing
- (h) Investigation and laboratory
- (i) Any other (Specify)

8. Staff (Numbers):

- (a) Psychiatrists
- (b) Medical officers and other specialists
- (c) Nurses
- (d) Psychologists
- (e) Social Workers
- (f) Attenders
- (g) Others (Specify)

Details of registration fee: Bank draft for Rs.20,000/- drawn on Chennai in favor of the Chief Executive Officer, Tamil Nadu State Mental Health Authority, Chennai – 600 010 as Registration fee.

Declaration: We hereby undertake to abide fully by the provisions of the Mental Health Care Act, 2017 and rules and regulations laid down under it.

Confirmation: We confirm that our establishment complies with the specified minimum standards [Section 65 (4)] and evidence in this regard, as specified in regulation number 9 is enclosed.

We request for registration of our Mental Health Establishment with the Authority.

Date

Place

Signed by the authorized signatory

(Name and designation of the signatory)

Stamp of the Mental Health Establishment

The Demand Draft for Registration fees as per rule no: 8 should be enclosed.

Copies of the following documents to be submitted:

- a) Building license from Tahsildar.
- b) Building Structural Stability Certificate from Public Works Department Engineer / Chartered Engineer.
- c) Blue Print of the Building map drawn by qualified engineer.
- d) Sanitary Certificate from Deputy Director of Health Services.
- e) No Objection Certificate from Fire and Rescue Services Department
- f) Food Safety Certificate for Kitchen.
- g) Evidence for approval of building from Local Bodies.
- h) Evidence of Ownership of the building or valid rental agreement for the building.
- i) Staff Qualification Certificates including Psychiatrist and consent letters to work with the Hospital / Home.
- j) Photographs of the front and rear side of the building including the name board and photograph of the beds arrangement, kitchen, bathroom and toilet rooms.

FORM-IV (see regulation 10)

FILING OBJECTIONS AGAINST GRANT OF PERMANENT REGISTRATION TO A MENTAL HEALTH ESTABLISHMENT

To

The Chief Executive Officer,

State Mental Health Authority

It is in my knowledge that the Mental Health Establishment (name) situated at does not fulfill the following requirements for registration under section 65 (4) of the Mental Health Care Act 2017 and the Rules and Regulations made there under.

1. _____

2. _____

3. _____

I enclose the following in support of what is stated above:

1.

2.

3.

Please take necessary action accordingly.

Address:

Mobile Number:

E-mail:

Signature.....

Name

Date:

Encls.

FORM-V (see regulation 11)

CERTIFICATE OF PERMANENT REGISTRATION

The State Authority, after considering the application dated _____
submitted by _____ under sub-section (12) of section 66 of
the Mental Healthcare Act, 2017, hereby accords permanent registration to the Mental Health
Establishment in terms of sub-section (17) and (18) of section 66 of the Mental Healthcare Act,
2017 as per the details given hereunder:

Type

Name:

Address

No. of beds

The permanent registration certificate issued, is subject to the conditions laid down in
the Mental Healthcare Act, 2017 and the rules and regulations made there under.

Place

Date

Seal of the Registration Authority

Registration Authority

c. For Psychiatric Social Workers: MSW in Medical Psy. MSW in Medical & Psychiatric

Photocopies containing details of name of the institution/University in which trained and year, month date of entrance and date of completion of the course should be specified separately for basic qualification, Degree and Post – Graduate qualification.

8) Name of the College / Institution and address where the candidate underwent the course

9) Date, Month & Year of Passing

From

D	D	M	M	Y	Y	Y	Y
---	---	---	---	---	---	---	---

 To

D	D	M	M	Y	Y	Y	Y
---	---	---	---	---	---	---	---

Period of
the Course }
}

Name of the Council, Registration No. & Date with which the candidate registered his/her name

Attach Photocopy of Registration Certificate

10) BANK DETAILS:

a) Name of the Bank and Branch: _____

b) D.D Number : _____ date _____

Rs. 500 Fees should be paid as Demand Draft in favour of Chief Executive Officer,
Tamil Nadu State Mental Health Authority, Chennai

Declaration

Certified that the informations given in the application are true and complete.

Place:

Signature:

Date:

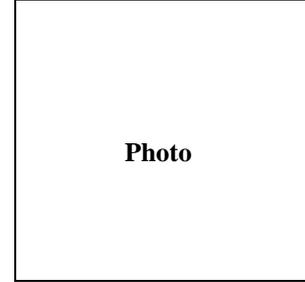
Name

FORM VII [see regulation 12(2)]



**TAMIL NADU STATE MENTAL HEALTH AUTHORITY
Mental Health Professional**

CERTIFICATE OF REGISTRATION



The Tamil Nadu State Mental Health Authority, after considering the application dated _____ submitted by (Name with qualification) _____
_____ residing at (address) _____
_____ under section 55 (1) clause
(d) of Mental Healthcare Act, 2017, hereby accords Registration of the applicant as a
_____, Mental Health Professional.

The Registration Certificate issued is subject to the conditions laid down in Mental Healthcare Act, 2017 and Rules and Regulation made there under.

Date:

Place:

**Chief Executive Officer
Tamil Nadu State Mental Health Authority
Chennai – 10.**

FORM VIII (Standard 15.1 in the Schedule)

CERTIFICATE* BY A PSYCHIATRIST PRIOR TO ADMISSION IN A STANDALONE DEADDICTION CENTRE (Category D) or A CENTER FOR PSYCHOSOCIAL REHABILITATION (Category E)

I Dr _____, a psychiatrist, have examined Mr./Ms. _____
_____ residing at _____
_____ on _____ with a request for admission in a Center for Psychosocial Rehabilitation
(Category E) _____
_____ (Name, address and
registration number of the center) by the above individual

The said person has the following history and examination findings.

Based on the history and examination, a diagnosis of _____ is made
and the person,

1. Requires admission in a Standalone De-addiction Centre (Category D) or a Center for Psychosocial Rehabilitation (Category E)

OR

2. Requires acute care and admission in a Mental Health Establishment/Health Establishment other than a Standalone De-addiction Centre (Category D) or a Center for Psychosocial Rehabilitation (Category E), and reasons for making such a decision are

Date _____ Time _____

N.B.: - Please strike off those which are not required

Signature,

Name of the Psychiatrist and
Seal with State Medical
Council Registration Number

*** This certificate is issued for treatment purpose only and it cannot be used for other purposes.**

Sd,

Chairperson,
Tamil Nadu State Mental Health Authority
Chennai - 600 010.